

Felsham Parish Council

To Members of the Council: YOU ARE HEREBY SUMMONED to attend the ANNUAL MEETING of FELSHAM PARISH COUNCIL, which will be held in Felsham & Gedding Village Hall on Tuesday 17th May 2022 to follow the Annual Parish Meeting for the purpose of transacting the following business:

Members of the Public. Members of the public are welcome to attend and may address the council during public forum.

Agenda

1. **Nominations and election of Chair**
2. **Acceptance of office of new Chair**
3. **Nominations and election of Vice Chair**
4. **To receive apologies for absence**
5. **To receive members' declarations of interest in accordance with the council's Code of Conduct for the items on the agenda and to receive any requests for dispensations relating to Discloseable Pecuniary Interests**
6. **To sign the minutes of the Parish Council meeting of 19th April 2022 as a true record**
7. **To receive a report from Cllr Penny Otton**
8. **Public Forum**
9. **Clerk's Report**
10. **To appoint Officers including:**
 - a. Conservation Officer
 - b. Footpath Officer
 - c. Tree Officer
11. **To appoint representatives to outside bodies, including:**
 - a. Village Hall Committee
 - b. Playing field Committee
 - c. Felsham Charity Trustees
13. **To approve the Meeting Schedule for 2022/2023**
12. **Planning**
 - a. To consider any applications received including:
Appeal Reference APP/W3520/W/21/3289197 – Erection of 2 detached dwellings, associated parking & landscaping - Land rear of Six Bells
 - b. To note any decisions made by MSDC
13. **Financial Matters and Audit**
 - a. To review & approve External Audit Exemption Certificate 2021/2
 - b. To review and approve the Annual Governance Statement in the Annual Return 2021/2
 - c. To review & approve the Annual Accounts 2021-22
 - d. To review and approve accounting statements in the annual return 2021/2
 - e. To approve the RFO's Finance report for May 2022
 - f. To authorise payments as appropriate including:
 - g. To review Asset Register and insurance provision.
14. **Village Maintenance:**
 - a. To receive a report from the Tree Officer
 - b. To consider any matters reported
15. **Conservation Area:**
 - a. To receive a report from the Conservation Officer
 - b. To consider any matters reported
16. **Footpaths:**
 - a. To receive a report from the Footpath Officer
 - b. To consider any matters reported
17. **Correspondence - To consider any correspondence tabled**
18. **Local Housing Needs Survey**
19. **Matters to be brought to the attention of the council**

