

# Felsham Parish Council

**To Members of the Council:** YOU ARE HEREBY SUMMONED to attend the MEETING of FELSHAM PARISH COUNCIL, which will be held in Felsham & Gedding Village Hall on Tuesday 19<sup>th</sup> September 2017 at 7.30pm for the purpose of transacting the following business:

**Members of the Public.** Members of the public are welcome to attend and may address the council during public participation.

## Agenda

1. **To receive apologies for absence.**
2. **To receive member's declarations of interest in accordance with the councils Code of Conduct for the items on the agenda and to receive any requests for dispensations relating to Discloseable Pecuniary Interests**
3. **To sign the minutes of the Parish Council meetings of 18<sup>th</sup> July 2017 and 1<sup>st</sup> August 2017 as a true record.**
4. **To receive a report from County Cllr Otton.**
5. **Public Forum.**
6. **Clerks Report.**
7. **Planning.**
  - a. To consider any applications received including DC/17/04120 Outline Planning Permission (Access to be considered) – Erection of 4 no. dwellings, Land at Lower Green Farm, Lower Green.
  - b. To note any decisions made by MSDC including DC/17/02841 Replace glazed roof lantern and replace with slate roof with single fixed "Conservation" type roof light, The Old Rectory, Church Road – GRANTED and DC/17/03037 Construction of a hard surfaced tennis court with open mesh surround fencing, maximum height 2.75m, The Old Rectory, Church Road - GRANTED
8. **Finance.**
  - a. To receive the clerks financial report for Sept 2017
  - b. To authorise payments as appropriate including Clerks salary for Aug, LCPAS Data Protection course £20.00
  - c. To note the completion of the External Audit.
9. **To Review Internal Controls** – including Standing Orders, Financial Regulations, Operational Policies and Risk Assessments.
10. **To Review the Effectiveness of Internal Controls.**
11. **To note the Intended Disposal of an Asset of Community Value notification from MSDC and consider any action.**
12. **To discuss the proposed changes to Suffolk Home to School Transport Policy and consider any submission of comments.- Cllr Nunn**
13. **Correspondence** – To consider any correspondence tabled.
14. **Village Maintenance** –
  - a. To receive a report from the Tree Officer
  - b. To consider any matters reported.
15. **Conservation Area** –
  - a. To receive a report from the Conservation Officer.
  - b. To consider any matters reported.
16. **Footpaths** –
  - a. To receive a report from the Footpath Officer.
  - b. To consider any matters reported.
17. **To consider the creation of a Steering Group to carry out a 5yr review of the Parish Plan.**
18. **Welcome pack**
  - a. To consider quotes and action printing of the pack
  - b. To consider distribution of packs
19. **To consider the Babergh and Mid Suffolk Joint Local Plan Consultation and formulate a response.**
20. **Matters to be brought to the attention of the council.**

Clerk *Mrs Paula Gladwell*  
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**Please visit our village website at [www.felsham.onesuffolk.net](http://www.felsham.onesuffolk.net)**