

Felsham Parish Council

Minutes of the Parish Council Meeting held on 14th September 2016 in the Village Hall

Present: Cllr Hayley Nunn, Cllr David Williams
Cllr Harry Wragge Cllr David Simpson Cllr Ken Sparkes

Mrs. Paula Gladwell (Clerk)

0 member of the public

Cllr Williams took the chair.

2016/1633 **Apologies for Absence** — Cllr Simon Garrod (chair), Cllr Mark Tavernor, County Cllr Penny Otton.

2016/1634 **Declarations of Interest and requests for dispensation** – None

2016/1635 **Minutes of Parish Council Meeting** – It was proposed by Cllr Williams that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 19th July 2016 were signed as a true record.

2016/1636 **Adjournment for:**

County & District Cllr Penny Otton's Report – Cllr Otton's report was read has been circulated and will be attached to these minutes.

Public Participation – No questions

Meeting resumed:

2016/1637 **Clerks Report** – No response has yet been received to the letter to Hawthorne Leisure re the land adjacent to the pub, the clerk will send a follow up.

2016/1638 Loan of the marquee – No donation received as yet from the recent loan. Loan agreement will be drawn up for future request.

2016/1639 Reply from Philip Isbell to planning complaint letter appears to be just a holding letter. The clerk will respond asking for clarification on how new planning policy may have affected Article 4 direction.

2016/1640 No notes for a collaborative response have been received from councillors regarding views on Devolution Consultation therefore no comment submitted.

2016/1641 We have some new volunteers for Speedwatch , Cllr Wragge will arrange to get their applications completed and training done.

2016/1642 **Planning** – It was resolved to submit the following responses to MSDC planning; Application 3283/16 Alterations to resurface and kerb entrance, Felsham & Gedding Playingfield, Lower Green – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*

2016/1643 3317/16 Erection of two storey side extension, 1 Lime Walk - *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*

2016/1644 The following MSDC Decisions were noted; 2816/15 Erection of 1 two storey detached dwelling (following demolition of existing bungalow) Erection of two bay cartlodge. Creation of new vehicular access, Moat Farm Bungalow, Dakings Lane – GRANTED.

2700/16 Coppice Hazel, Fell Sycamore, Balance crown of Hawthorn, Fell Elm, Coppice Hazel, Fell Elm, Coppice Hazel, Coppice Ash, Coppice Ash, Fell Elm, Fell Elm, Pollard Ash, Fell Elm, South of Apple Hall, Lower Green Farm - NOT WISH TO OBJECT

2016/1645 **Finance** – The Finance Report for September 2016 was approved.

2016/1646 The following payments were approved. Prop by Cllr Wragge, sec Cllr Sparkes with all in favour. Clerks Salary for July and August 2016

2016/1647 Grass Cutting £250.40

2016/1648 Laptop & Scanner £593.97

2016/1649 Filing cabinet £154.80

2016/1650 The completion of the BDO external audit was noted, there were no issues arising that required action.

- 2016/1651 It was agreed that purchase of a new dog fouling sign for The Orchard be deferred and a request made to the playingfield chairman for one of theirs. Cllr Sparkes to action.
- 2016/1652 **Correspondence** – Discussion took place regarding residents concerns about footpath signs.
- 2016/1653 There were no comments to further tabled correspondence.
- 2016/1654 **Footpaths** – Footpath Officers Report – Cllr Wragge will trim back side overgrowth on FP3 if possible. This path is difficult to access for cutting and landowner does not fulfil their duty to cut back side growth. This will be reported to PROW together with deterioration of sheds along FP4 which have prompted safety concerns.
- 2016/1655 **Village Maintenance** – Tree Officer Report – No report.
- 2016/1656 Cllrs Wragge and Williams declared a non pecuniary interest in item 10b as trustees of the Felsham Charity.
- 2016/1657 An amendment has been suggested to the grass cutting contract to include the cutting and strimming of the extension to the churchyard together with the maintenance of the church path in order to keep all grass maintenance on the one contract. These areas are currently invoiced to Felsham Charity. It was resolved to approve the additional maintenance as long as the additional cost of £24.70 per cut and 4 x £25 per annum for the path did not impact on the precept. Proposed Cllr Simpson, sec Cllr Nunn with all in favour.
- 2016/1658 It was noted that no responses had been received to the advertisement of the lengthsman position. It was agreed that an item be added to the next agenda to establish a volunteer work group to trim back, strim and tidy. It was noted that the salt boxes needed weeding.
- 2016/1659 **Conservation Area** – Conservation Officer Report – Nothing to report.
- 2016/1660 **Repairs and Maintenance to Marquee** – Essential maintenance for the village marquee is estimated at £300 + vat it was resolved to approve this expenditure to replace side panels and end panel, additional toggles and wing nuts together with a set of ground bars, Proposed Cllr Wragge sec Cllr Sparkes with all in favour. Cllr Simpson to action the order. The PCC, Village Hall and Playingfield who are the main users of the marquee will be asked if they would consider a contribution towards the costs.
- 2016/1661 **Website Hosting** – It was confirmed that the free SCC onesuffolk hosting of the website will be transferred to Community Action Suffolk who from 1st November will charge £50 per annum for the hosting. It was agreed that Kerry Burn be asked if website hosting was available through her however if not then it was resolved to continue with CAS.
- 2016/1662 **Speeding in Orchard Close** – Concerns regarding the lack of priority marking at the top of The Orchard and speeding motorists accessing and leaving the new houses has been highlighted. It was agreed that SCC be asked if they could assess what is now a junction and provide some line marking to confirm priorities in the hope that this will at least make the road safer. MSDC will also be asked to address the overhanging hedge to enable better sight lines for motorists.
- 2016/1663 The VAS machine is now ready for a training session to be set up with Buxhall, tbc for Fri 30th Sept or Sat 1st Oct.
- 2016/1664 **Street Lighting** – The alternative quote for moving the Upper Green lamp has now been received. It was resolved to place an order for replacement columns and lamps for Units 4 and 5 in Meadow Close, a new column moved forward to the verge for Unit 3 Church Road, a new lamp and bracket for Unit 2 Cockfield Road and a new column moved to the junction for Unit 1 at Upper Green, total quoted price £7642 + vat. Proposed Cllr Nunn, sec Cllr Simpson with all in favour. Confirmation of a grant from Green Suffolk has been received for £2000. It was noted that the reserve fund for street light replacement stands at £5000 and a request will be made to Felsham Charity for a grant to cover the remaining £642

needed plus an advance to cover up front vat if necessary. Consultation notices will be put on each pole and adjacent residents directed affected will be consulted.

2016/1665

Matters to be brought to the attention of council – The Salc survey was completed and will be submitted. It was noted that the recent visits by MP Jo Churchill were badly attended as a result of a complete lack of notice period.

The next meeting of the Parish Council will be held on Tuesday 18th October 2016 at 7.30pm in the Village Hall –