

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 15th October 2019 in the Village Hall

Present: Cllr David Simpson (chair) Cllr Mark Tavernor Cllr Ken Sparkes  
Paula Gladwell (Clerk & RFO) County & District Cllr Penny Otton  
0 member of the public

- 2019/2634 **Apologies for Absence** - Cllr Simon Garrod, Cllr Hayley Nunn, Cllr David Williams, Paul Kearney.
- 2019/2635 **Declarations of Interest and requests for dispensation** – None
- 2019/2636 **Minutes of Parish Council Meeting** – It was proposed by Cllr Simpson that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 17th September 2019 were signed as a true record.
- 2019/2637 **County & District Councillor Otton** – Cllr Otton gave her report, which had been circulated, and is attached to these minutes.
- 2019/2638 **Public Participation** – No questions
- 2019/2639 **Clerks Report** - There has been no progress report from Royal Mail on the replacement of Post box, updates will continue to be sought. (post meeting - Royal Mail have confirmed that the post box at the shop will be replaced as soon as possible) It has been confirmed by Buxhall Clerk that the VAS machine has been repaired with the costs covered by Buxhall PC's insurance policy, the machine will be available for use as soon as it is returned from Radarlux. MSDC have made an error on the bin emptying invoices and have warned that an additional invoice would be due. Details have been received regarding the Roadside Nature Reserve review with information about our reserve along Cockfield Road. It was noted that the marker posts are broken and this will be reported.
- 2019/2640 **Representative to Gliding Club meetings** - Deferred
- 2019/2641 **Planning** – It was Resolved to send the following comments to MSDC for application DC/19/04500 Notification of works to Tree(s) in a Conservation Area - T1 (Sycamore) - Reduce crown canopy by 2m and proportional lateral reduction of approximately 1m. - Lower Breen Barn - "Felsham Parish Council have NO OBJECTION to this application based on the information available"
- 2019/2642 The following MSDC decisions were noted. DC/19/03206 and 03207 Erection of rear single storey extension, front porch, replacement of two first floor rear windows and internal alterations in accordance with Design and Access statement, 2 Lower Green Cottages, Lower Green - GRANTED
- 2019/2643 **Finance** – The Finance Report for October 2019 was approved.
- 2019/2644 The following payments were approved. Prop by Cllr Simpson, with all in favour. Clerks Salary for October.
- 2019/2645 HMRC Q2 Payment
- 2019/2646 Top Garden £192.00 and £192.00
- 2019/2647 MSDC Bin emptying £48.00
- 2019/2648 **Risk Assessment** - It was Resolved to approve an amendment to the Risk Assessment to cover movement of the SID machines. Prop Cllr Simpson with AIF.
- 2019/2649 **Correspondence** – There were no comments to any tabled correspondence.
- 2019/2650 **Village Maintenance** – Tree Officer Report – Nothing to report
- 2019/2651 There were no further maintenance matters reported.
- 2019/2652 **Conservation Area** – Conservation Officer Report – Nothing to report.
- 2019/2653 There were no further Conservation matters reported.
- 2019/2654 **Footpaths** – Footpath Officer Report – Nothing new to report.
- 2019/2655 Footpath Review Working Group - No report.
- 2019/2656 There were no further Footpath matters reported.

- 2019/2657 **Report from Local Housing Survey Working Group**- Deferred.
- 2019/2658 **Parish Plan Working Group** - Establishment of this working group was deferred to next meeting.
- 2019/2659 **Village Sign** - Decisions regarding the design and costings were deferred to the next meeting.
- 2019/2660 **Consultations** - Following consideration it was Resolved to send the following comments to the consultation from Suffolk County Council for Proposals for new council division boundaries and numbers of councillors and as part of an Electoral Review. *"Felsham Parish Council support the current county council division boundaries with the 10 councillors for the Mid Suffolk area remaining. We would not support any reduction in numbers would inevitably result in an increase in pressure on our County Councillor's time. We rely on their attendance at our parish council meetings and fully appreciate their commitment to engage with us and through us to our residents so they can effectively represent us. Any reduction in their ability to attend our meetings and act on our concerns would be extremely detrimental.*
- 2019/2661 Following consideration it was agreed that no comments be submitted at this time to the Suffolk Minerals & Waste Local Plan Modifications Consultation.
- 2019/2662 **Motion to exclude temporarily the Public and Press** - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff salaries and personal information.
- 2019/2663 It was agreed that consideration of the clerks annual review be deferred to the next meeting with all in favour.
- 2019/2664 **Matters to be brought to the attention of council** – None.

Next meeting of the Parish Council - Tuesday 19th November 2019 7.30pm