

Felsham Parish Council

Minutes of the Parish Council Meeting held on 15th March 2016 in the Village Hall

Present: Cllr David Williams (in chair) Cllr David Simpson
Cllr Ken Sparkes Cllr Harry Wragge
Cllr Mark Tavernor Cllr Hayley Nunn
Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton
0 member of the public

- 2015/1511 **Apologies for Absence** — Cllr Simon Garrod
2015/1512 **Declarations of Interest** – None
2015/1513 **Minutes of Parish Council Meeting** – It was proposed by Cllr Williams that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 16th February 2016 were signed as a true record.
- 2015/1514 **Adjournment for:**
Cllr Otton's Report – Cllr Otton gave her report which had been circulated. Due to the lack of progression in providing better broadband here it was suggested that a letter expressing councils concerns be sent to Jo Churchill, the clerk and Cllr Simpson will draft.
Public Participation – No questions
Meeting resumed:
- 2015/1515 **Clerks report** – A new quote has been received from Radarlux Germany which is slightly up on the original at £2946 including the additional batteries. Confirmation that the verge posts are in the works plan has been received from SCC Highways, John Simpson "shouldn't let this hold up ordering your SID as the locations have been agreed and ordered and will definitely be available soon" It was agreed that the VAS be ordered if and when Buxhall PC agree to the increase in cost. Proposed Cllr Wragge, Sec Cllr Sparkes with all in favour.
It was noted that the funding for compliance with Transparency Act has been received, clarification will be sought as to time limit for spending.
- 2015/1516 **Planning** – there were no application to consider.
2015/1517 There were no MSDC decisions to note.
2015/1518 **Finance** – The clerks Financial Report for March 2015 was approved.
2015/1519 The following payments were approved. Prop by Cllr Williams with all in favour.
Clerks Salary for February 2016
- 2015/1520 It was resolved to appoint Andrew Conquest carry out the Internal Audit for 2015/16. The Terms of Engagement and Audit Plan were approved.
- 2015/1521 **Correspondence** – There were no comments to tabled correspondence.
2015/1522 **Village Maintenance** – Tree Officer Report – No issues to report.
2015/1523 The quote for grassing cutting at £80 per cut and £8 ph for strimming was accepted for 2016 season.
- 2015/1524 **Conservation Area** – Conservation Officer Report – Concerns were expressed that a resident in Church Road has been given incorrect information regarding whether planning permission is needed for proposals within the Conservation Area. It was noted that this is a continuous problem with planning officers being totally unaware of the rules for the Article 4 Conservation Area at Felsham. It was agreed that a formal complaint be lodged against MSDC Planning Department in an effort to ensure planning officers are equipped to give the correct advice to our residents.
- 2015/1525 The request for a plaque on the Oak tree at Lower Green was considered. Cllr Wragge will talk with the applicant to discuss what might be possible without damaging the tree.

- 2015/1526 **Footpaths** – Footpath Officers Report – Bury Road fingerpost still not repaired, clerk will report again.
- 2015/1527 **Annual Parish Meeting** – It was agreed that the format of the Annual Parish meeting be the same as previous years. The meeting will be held on Tuesday 17th May at 7pm and will be followed by the Annual Meeting of the Parish Council.
- 2015/1528 **Street Lights** – The quote from SCC to relocate two streetlights has been received which gives a total cost to upgrade all five lights at approx £5997. It was resolved to action the upgrading of the two lights in Meadow Close and one in Cockfield Road and the relocation of one at the Village Hall and one at Upper Green, subject to landowner permission. Proposed by Cllr Wragge, Sec Cllr Nunn with all in favour. Confirmation will be sought on the cost for maintenance of the new lights together with information regarding the spec, lead time and procedure for commencing the project and whether planning permission will be needed for the new locations.
- 2015/1529 **Felsham Charity Trustee** – The nomination for Mrs Mary Carter to replace Mr John Shaw as a Charity Trustee for the remainder of his existing three year term was proposed and approved with all in favour.
- 2015/1530 **Matters to be brought to the attention of council** – None

The next meeting of the Parish Council will be held on Tuesday 19th April 2016 at 7.30pm in the Village Hall