

Felsham Parish Council

Minutes of the Parish Council Meeting held on 16th December 2014 in the Village Hall

Present: Cllr Simon Garrod Cllr David Simpson
Cllr David Williams Cllr Ken Sparkes
Cllr Hayley Nunn Cllr Harry Wragge

Mrs. Paula Gladwell (Clerk)
0 members of the public

- 2014/1160 **Apologies for Absence** — County Cllr Penny Otton, PCSO Ryan Brunning.
2014/1161 **Declarations of Interest** – None
2014/1162 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 18th November 2014 were signed as a true record.
- 2014/1163 **Adjournment for:**
Cllr Otton's Report – Cllr Otton's report was noted and has been circulated.
Police Report – The police report had been circulated and was noted.
Public Participation – No questions
Meeting resumed:
- 2014/1164 **Planning** – There were no applications to consider.
2014/1165 The following MSDC decisions were noted; 3093/14 Regularisation and completion of various matters, 2 Lower Green – GRANTED.
3092/14 Erection of new party boundary fence (front garden). Provision of French drain against rear wall. Extension of existing party boundary fence, rear garden. Installation of new chimney flue terminal, 2 Lower Green – GRANTED.
2732/14 Conversion of existing barn to new independent dwelling house comprising demolition of existing stables, outbuilding & lean to structures with extension of the barn to north to provide 2 storey accommodation. Erection of a new cart lodge, Valley Farm, Brettenham Road - GRANTED
- 2014/1166 **Finance** – The clerks Financial Report for December 2014 was approved. The following payments were approved. Prop by Cllr Garrod with all in favour.
- 2014/1167 Clerks Salary November
2014/1168 CPRE £29.00
2014/1169 ICO Registration £35.00
2014/1170 The budget for 2015/2016 was reviewed following confirmation of the tax base from MSDC. The budget was approved and has generated a precept requirement of £5648.
- 2014/1171 It was resolved to set the precept for 2015/2016 at £5648 and the request forms will be completed and signed. Proposed Cllr Wragge, seconded Cllr Simpson with all in favour
- 2014/1172 **Correspondence** – There were no comments to tabled correspondence.
2014/1173 **Website** – Concerns were discussed regarding the difficulties experienced with updating the website and the confusion caused by the way in which the site was originally set up. It was agreed that the offer of help from a resident to untangle the background of the website be accepted with thanks. Cllr Nunn will liaise and continue to administer the site and an explanatory note will be added to Village News report.
- 2014/1174 **Speedwatch** – It was noted that although we have been added back to the rota for the equipment, the small team of volunteers have been unable to fix a convenient time to carry out checks whilst the equipment is available. It was agreed that further requests for volunteers be added to the village news report.

- 2014/1175 **Commemorative Tree Planting Project** – Nothing new to report. Cllrs Williams and Garrod will fix a meeting with the landowner to enable further consideration at the next meeting.
- 2014/1176 **Provision of a Notice Board** –Cllr Sparkes will contact the landowner to seek permission to replace the notice board in different orientation. (This has been granted post meeting) The clerk will check with MSDC planning office to clarify if any application was needed.(It is confirmed post meeting that permission will be needed and the clerk will action completion of the application) Cllr Wragge will source suppliers and prices for a bespoke metal board in the “Cavalier” style.
- 2014/1177 **Village Maintenance** – Nothing to report.
- 2014/1178 **Conservation Area** – It was agreed that a letter be drafted to the new owners of the pub to try and retrieve the pub sign.
- 2014/1179 **Footpaths** – Concerns have been expressed that Footpath 2 has not been remarked following cultivation. It was noted that this has actually been carried out now. It was agreed that the dog poo information should be included in the Village News again.
- 2014/1180 **Motion to exclude temporarily the Public and Press** - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff salaries and personal information.
- 2014/1181 **Review of Staff Contracts** -It was resolved to effect the National Salary Award scale point changes and the one off payment to the clerks salary. Proposed Cllr Garrod, with all in favour.
- 2014/1182 **Co option of Councillor Vacancy** – Following confirmation from MSDC that an election would not be advertised due to there being less than six months to run to the routine elections, advertising for co option had been carried out. There had been no applications received before the closing date.
- 2014/1183 **Matters to be brought to the attention of council** – None

The next Meeting of the Parish Council will be held on Tuesday 20th January 2015 at 7.30pm