

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 16<sup>th</sup> May 2017 in the Village Hall

Present: Cllr Simon Garrod Cllr Harry Wragge Cllr Hayley Nunn  
Cllr David Simpson Cllr Ken Sparkes (part)  
Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton  
2 members of the public

- 2017/1823 **Nominations and Election of Chairman** – Cllr Garrod was nominated, Proposed by Cllr Nunn, Sec Cllr Simpson and was duly elected with all in favour.
- 2017/1824 **Acceptance of Office of New Chairman** - Cllr Garrod signed the Declaration of Acceptance of Office.
- 2017/1825 **Nominations and election of Vice Chairman** – Cllr Williams was nominated and elected as Vice Chairman. Prop. Cllr Wragge, seconded Cllr Nunn with all in favour.
- 2017/1826 **Apologies for Absence** — Cllr David Williams, Cllr Mark Tavernor
- 2017/1827 **Declarations of Interest and requests for dispensation** – None
- 2017/1828 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 18<sup>th</sup> April 2017 were signed as a true record.
- Cllr Sparkes entered the meeting.
- 2017/1829 **Public Participation** – A resident of The Rectory explained the process for their planning application. It was noted that the reason for the withdrawal of the application to erect a fence was in response to some objections. It is intended to reapply for the tennis court and to plant screening hedges following consultation with the Heritage Officer and the Tree Officer at MSDC. Council expressed their thanks for the information and will await official notification of the application. Concerns were expressed that the pavement alongside the church was overgrown and although recognised that this is not an official pavement and was always much narrower it is now becoming impassable for some. Consideration of a way forward to rectify this will be added to the next agenda.
- 2017/1830 **To Appoint Officers** –  
Conservation Area Officer – Cllr Simpson was nominated and accepted. Prop by Cllr Sparkes, seconded by Cllr Garrod with all in favour.
- 2017/1831 Footpath officer – Cllr Nunn was nominated, Prop by Cllr Wragge, sec by Cllr Simpson with all in favour.
- 2017/1832 Tree Officer – Cllr Tavernor was nominated, Prop Cllr Wragge, sec Cllr Garrod with all in favour.
- 2017/1833 **To Appoint Representatives of outside bodies** –  
Village Hall Committee – Cllr Williams – Nominated by Cllr Garrod, sec Cllr Nunn
- 2017/1834 Playing Field committee – Cllr Simpson – Nominated by Cllr Nunn, sec Cllr Sparkes
- 2017/1835 Felsham Charity – Cllr Wragge – Nominated by Cllr Simpson, sec Cllr Nunn.
- 2017/1836 **Meeting Schedule** – The meeting schedule for 2017/2018 was approved.
- 2017/1837 **Planning** – There were no planning applications to consider.
- 2017/1838 The following MSDC decisions were noted; -0823/17 Erection of a single storey side extension, following demolition of existing side entrance porch. Formation of new chimney to rear elevation & associated works – Apple Tree Cottage, Lower Green – GRANTED.
- 2017/1839 A report from the pre application meeting on 21<sup>st</sup> April 2017 with residents of The Rectory attended by Cllrs Nunn and Garrod was noted. The general position of the Parish Council with regards to the Article 4 Conservation Area was made clear. It was suggested that further information be sought from MSDC regarding the

Conservation Area appraisal and the format for planning applications within the village.

2017/1840 It was resolved to adjourn the meeting and reconvene if time allowed after the APM. Proposed by Cllr Garrod with all in favour.

Meeting resumed at 8.45pm

2017/1841 **Finance** – The following payments were approved. Prop by Cllr Garrod, sec Cllr Wragge with all in favour. Clerks Salary for April

2017/1842 Grass Cutting £299.80

2017/1843 S137 grant donations £150.00

2017/1844 CAB Grant £50.00

2017/1845 Salc Subs £243.63

2017/1846 VAS Padlock £17.47

2017/1848 Following a review of the assets and insurance cover it was resolved to accept the renewal quote from Came & Company at £273.75 proposed by Cllr Garrod with all in favour.

2017/1849 It was resolved to accept the quotes for repairs to the marquee for 2 x end panels, a cross member and wing nuts at a cost of £30 together with the purchase of a ground bar set at £107.00. Proposed by Cllr Garrod with all in favour.

It was noted that following requests for help to fund the marquee repairs from the groups that make most use of it the Playingfield Committee and the Village Hall Committee had both given £50 each. A response is still awaited from the church.

2017/1850 **Response to the apology received from MSDC regarding the removal of a tree within the Conservation Area** – It was agreed that thanks be sent to Gavin Fisk for his apology and identification of his staff training needs. It was felt that David Pizeys response to this apology undermined Mr Fisk comments and has raised further concern and questions that will be forwarded to the Heritage Officer at MSDC Planning.

2017/1851 **Defacing of Public Footpath signs** – It was agreed that a request be placed in Village News explaining the unacceptability of personal signs being nailed or stuck to the fingerposts and litter bins in the village.

2017/1852 **Matters to be brought to the attention of council** – Concerns were expressed that a recent emergency had highlighted that the emergency services were unable to pass on the defibrillator code. It was established that they had been sent the code however it had not been allocated correctly. This has now been remedied and consideration will be given to removing the lock to avoid any issues in future.

**The next meeting of the Parish Council will be held on Tuesday 20<sup>th</sup> June 2017 at 7.30pm in the Village Hall**