

Felsham Parish Council

Minutes of the Parish Council Meeting held on 17th December 2019

in the Village Hall

Present: Cllr Simon Garrod (chair) Cllr David Williams Cllr David Simpson
Cllr Hayley Nunn Cllr Paul Kearney
Paula Gladwell (Clerk & RFO) County & District Cllr Penny Otton
0 member of the public

- 2019/2698 **Apologies for Absence** - Cllr Mark Tavernor, Cllr Ken Sparkes
2019/2699 **Declarations of Interest and requests for dispensation** – None
2019/2700 **Minutes of Parish Council Meeting** – It was proposed by Cllr Simpson that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 19th November 2019 were signed as a true record.
- 2019/2701 **County & District Councillor Otton** – Cllr Otton gave her report, which had been circulated, and is attached to these minutes.
- 2019/2702 **Public Participation** – No questions
2019/2703 **Clerks Report** - It was noted that the post boxes had yet to be installed, the clerk will continue to chase Royal Mail.
- 2019/2704 **Planning** – There were no applications to consider.
2019/2705 The following MSDC decisions were noted. DC/19/05056 Notification of Works to Trees in a Conservation Area - T1 (Lime) - Pollard to growth points at 8m, T2 (Lime) - Pollard to growth points at 8m and T3 (Yew) - Reduce lateral spread of the crown by 2.5m - The Old Rectory, Church Road - DOES NOT WISH TO OBJECT
- 2019/2706 **Finance** – The Finance Report for December 2019 was approved.
2019/2707 The following payments were approved. Prop by Cllr Williams, with all in favour. Clerks Salary for December.
- 2019/2708 Top Garden £192.00
2019/2709 Some amendments to the budget for 2020 - 2021 were suggested including additional funding for a village sign and an increase to the elections reserve with further consideration to take place at the next meeting.
- 2019/2710 **Correspondence** – There were no comments to tabled correspondence.
2019/2711 **Village Maintenance** – Tree Officer Report – It was noted that an alternative species tree for Lower Green had been suggested. It was agreed that Cllr Tavernor's recommendation of a Field Maple should stand.
- 2019/2712 Various road surface issues were discussed with road edge breakdown in Bury Road, Brettenham Road and Upper Green and the pothole adjacent to Gedding Hill to be reported once water levels have receded.
- 2019/2713 **Conservation Area** – Conservation Officer Report – Nothing new to report.
2019/2714 It was noted that clarification of the legality and enforcement for the Conservation Area had not yet been received. Cllr Simpson will contact Planning Enforcement.
- 2019/2715 There were no further Conservation matters reported.
2019/2716 **Footpaths** – Footpath Officer Report – Nothing new to report.
2019/2717 There were no further Footpath matters reported.
2019/2718 **Parish Plan** - It was agreed that the Public Meeting to establish a Steering Group be set for April 2020 to allow for the results of the Housing Survey to be available. Further consideration of the format of the meeting was deferred to the February meeting.
- 2019/2719 **Matters to be brought to the attention of council** - Cllr Nunn suggested that due to her time constraints a replacement "Community Champion" be sought for the Suffolk Community Foundation. An article will be placed in Village News to see if someone might come forward to take over this role.
It was noted that the mobile Speedwatch signs were initially provided by Suffolk Police, Cllr Simpson will see if they can supply some replacements.
There were no other matters.

Next meeting of the Parish Council - Tuesday 21st January 2020 7.30pm