

Felsham Parish Council

Minutes of the Parish Council Meeting held on 17th July 2018 in the Village Hall

Present: Cllr David Williams (chair) Cllr David Simpson Cllr Harry Wragge
Cllr Hayley Nunn Cllr Mark Tavernor

Mrs. Paula Gladwell (Clerk) County & District Cllr Penny Otton
0 member of the public

- 2018/2276 **Apologies for Absence** - Cllr Simon Garrod, Cllr Ken Sparkes
2018/2277 **Declarations of Interest and requests for dispensation** – None
2018/2278 **Minutes of Parish Council Meeting** – It was proposed by Cllr Williams that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 19th June 2018 were signed as a true record.
2018/2279 **County & District Councillor Otton** – Cllr Otton gave her report, which had been circulated, and is attached to these minutes.
2018/2280 **Public Participation** – No questions
2018/2281 **Clerks Report** – It was noted that the Mid Suffolk Joint Housing Strategy Consultation would take place between 17th Sept - 26th October, the draft documents are expected at end of August.
It was noted that Suffolk Local History Council are again looking for a recorder for Felsham & Gedding.
It was confirmed that the grass cutting contractor will look at repairing the verge on Lower Green and Cllr Wragge will take on making a new grit box.
It was agreed that some refreshments will be provided for MP Jo Churchill's surgery at the village hall on 14th August. This event will be publicised as much as possible to encourage residents to come along to meet and question their MP.
Councillors were asked to consider any recommendations for this year's Community Achievement Awards.
2018/2282 **Planning** – It was Resolved to submit the following comments to MSDC for application nos. DC/18/003085 Notification of Works to Trees in a Conservation Area - Yew (T1) - Lift crown to approximately 3.5 metres above ground level and shorted branch ends by up to 2 metres, Upper Green Cottage - *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
2018/2283 It was noted that planning application DC/18/03174 for Prior Approval for a proposed Larger Home Extension under Part 2 (general permitted development) had been referred to the case officer as permitted development rights are removed within the Conservation Area.
2018/2284 It was noted that Application DC/18/03101 Non Material Amendment - Amendments to materials used; Black weatherboarding to larch cladding, Coutral tiles to natural black slate, Sadolin stained timber doors to Oak doors and red brick to Anglian white brick, Felsham House proposed external detail amendments that would be significant to the visual design of the building and may materially alter the appearance of the building, these concerns will be raised to the case officer.
2018/2285 The following MSDC decisions were noted; DC/18/02111 Erection of a single storey extension, Meadow Cottage, Brettenham Road - GRANTED
2018/2286 DC/18/02140 Erection of a cartlodge/woodstore (following demolition of existing garage) Bay Tree Cottage, Cockfield Road - GRANTED
2018/2287 **Finance** – The Finance Report for July 2018 was approved.
2018/2288 The following payments were approved. Prop by Cllr Williams, sec Cllr Simpson with all in favour. Clerks Salary for June.
2018/2289 Grass cutting £149.90
2018/2290 HMRC Q1 Payment
2018/2291 **Correspondence** – There were no comments to tabled correspondence.

- 2018/2292 **Village Maintenance** – Tree Officer Report – Cllr Tavernor reported that damage to the poplar tree on Lower Green had been observed. There is a main branch broken with two further branches looking damaged, together with one higher up. It was agreed that a local tree surgeon be asked to assess the tree as soon as possible. Cllr Tavernor will arrange a visit and quote and following contact with the clerk and chairman, action any work if safety issues are confirmed.
- 2018/2293 There were no further Village Maintenance matters reported.
- 2018/2294 **Conservation Area** – Conservation Officer Report – Cllr Simpson reported that the two ongoing enforcement issues will be allocated to new case officers and an update is awaited.
- 2018/2295 There were no further Conservation matters reported.
- 2018/2296 **Footpaths** – Footpath Officer Report –Cllr Nunn reported that concerns had been expressed regarding the signage of FP8. Cllr Nunn had attended on site with the contractor and spoken directly to SCC Rights of Way officers. This situation will be monitored.
- 2018/2297 There were no further Footpath matters reported.
- 2018/2298 **Data download for VAS** - A quote for an RS485 cable to connect the Tempodis 230 to a PC had been received from Radarlux at €65.20 +vat. It was agreed that Cllr Nunn will investigate purchase of a suitable alternative if possible.
- 2018/2299 **Commemoration of 100 years since end of WW1** - It was noted that the PCC are interested in creating a beacon in the rear churchyard and that the British Legion are keen to be involved. It was noted that the Church will be taking the lead in organising an event for the 11th November.
- 2018/2300 **Neighbourhood Plan** - It was noted that there had not been a single response to the article on the website and in Village News asking for residents to express their interest in the production of a Neighbourhood Plan for Felsham. It was deduced from this that residents were unconcerned about the issues surrounding development in the parish and therefore with no community support Council Resolved that a Neighbourhood Plan would not be facilitated at this time. Proposed Cllr Williams with all in favour.
- 2018/2301 Following the decision not to carry out a Neighbourhood Plan and taking into consideration the comments from the, now dissolved, original Parish Plan Steering Group it was agreed that the 5 year review of the Parish Plan be left in abeyance for 12 months.
- 2018/2302 **Matters to be brought to the attention of council** – It was noted that the barrel lock on the notice board had been removed. A replacement will be sourced as soon as possible to secure the board.

Next meeting of the Parish Council - Tuesday 18th September 2018 at 7.30pm