

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 17<sup>th</sup> May 2016 in the Village Hall

Present: Cllr Simon Garrod  
Cllr David Simpson  
Cllr Mark Tavernor  
Mrs. Paula Gladwell (Clerk)  
0 member of the public

Cllr David Williams  
Cllr Ken Sparkes

- 2016/1553 **Nominations and Election of Chairman** – Cllr Garrod was nominated, Proposed by Cllr Nunn, Sec Cllr Sparkes and was duly elected with all in favour.
- 2016/1554 **Acceptance of Office of New Chairman** - Cllr Garrod signed the Declaration of Acceptance of Office.
- 2016/1555 **Nominations and election of Vice Chairman** – Cllr Williams was nominated and elected as Vice Chairman. Prop. Cllr Simpson, seconded Cllr Sparkes with all in favour.
- 2016/1556 **Apologies for Absence** — Cllr Hayley Nunn, Cllr Harry Wragge
- 2016/1557 **Declarations of Interest** – None
- 2016/1558 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 19<sup>th</sup> April 2016 were signed as a true record.
- 2016/1559 **Adjournment for:**  
**Public Participation** – No questions  
**Meeting resumed:**
- 2016/1560 **To Appoint Officers** –  
Conservation Area Officer – Cllr Simpson was nominated and accepted. Prop by Cllr Garrod with all in favour.
- 2016/1561 Footpath officer – Cllr Nunn was nominated, Prop by Cllr Garrod with all in favour.
- 2016/1562 Tree Officer – Cllr Tavernor was nominated and accepted, Prop Cllr Garrod with all in favour.
- 2016/1563 **To Appoint Representatives of outside bodies** –  
Village Hall Committee – Cllr Williams
- 2016/1564 Playing Field committee – Cllr Simpson
- 2016/1565 Felsham Charity – Cllr Wragge
- 2016/1566 **Meeting Schedule** – The meeting schedule for 2016/2017 was approved.
- 2016/1567 **Planning** – It was resolved to submit the following comments to MSDC for application no 1815/16 Erection of cart lodge with store and ancillary accommodation over, Meadow Cottage, Brettenham Road – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2016/1568 There were no MSDC decisions to note.
- 2016/1569 **Finance** – The following payments were approved. Prop by Cllr Garrod with all in favour. Clerks Salary for April 2016
- 2016/1570 Grass Cutting £214.40
- 2016/1571 The asset register was reviewed together with the insurance renewal and it was resolved to approve the payment of £273.75 with Came & Company for the term to 31<sup>st</sup> May 2017.
- 2016/1572 **Correspondence** – Cllr Nunn will investigate the resident complaint regarding a lack of footpath marking on FP2 and FP5 and report if any issues found.
- 2016/1573 Clarification has been received from the Charity Commission regarding the process for nominating and appointing trustees for the Felsham Charity. It was noted that it is the responsibility of the parish council to appoint trustees for a 4 year term.

Cllr Williams will send a letter of thanks to all the nominees put forward for the recent vacancy.

2016/1574

**Matters to be brought to the attention of council** – It was noted that residents of Church Road have again been incorrectly advised by the planning office at Mid Suffolk that they do not need planning permission to put in a driveway. There has been no response to the official complaint lodged at MSDC.

**The next meeting of the Parish Council will be held on Tuesday 21<sup>st</sup> June 2016 at 7.30pm in the Village Hall**

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