

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 18<sup>th</sup> November 2014 in the Village Hall

Present: Cllr Simon Garrod Cllr David Simpson  
Cllr David Williams Cllr Ken Sparkes  
Cllr Hayley Nunn

Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton  
0 members of the public (part)

- 2014/1138 **Apologies for Absence** — Cllr Harry Wragge, PCSO Ryan Brunning.  
It was noted that Chris Bornett had tendered his resignation from the parish council via an email to the chairman.
- 2014/1139 **Declarations of Interest** – None
- 2014/1140 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 21<sup>st</sup> October 2014 were signed as a true record.
- 2014/1141 **Adjournment for:**  
**Cllr Otton's Report** – Cllr Otton gave her report which has been circulated.  
**Police Report** – The police report had been circulated and was noted.  
**Public Participation** – No questions  
**Meeting resumed:**
- 2014/1142 **Clerks Report** – The planning application for Rattlesden Gliding Club has been allocated to committee for decision. Cllr Otton has scheduled a parish councils meeting before hand in order to formulate a joint response. Cllr Garrod would attend to represent the PC.
- 2014/1143 It was reported that although we are now on the rota for receipt of the Speedwatch equipment on a four weekly basis, the team had insufficient members available to do any checks this time around. Cllr Wragge will apply to join the group and change over's of equipment will be carried out from his home. It was agreed that all efforts would be made to carry out checks when the equipment was here and other volunteers will be actively sought. The clerk will complete and submit the paperwork for any sessions carried out.
- 2014/1144 **Planning** - It was resolved to send the following response to MSDC: Application no 3093/14 Regularisation and completion of: Insertion of chemical damp proof course. Refurbishment of postbox, front garden. Repair of front gate. Erection of new party wall fence, front garden. New external light to side of front door. Provision of French drain against rear wall. Extension of existing party boundary fence, rear garden. Reconfiguration of above ground drainage, rear elevation. Refurbishment of rear door. Repairs to external render, main walls. Provision of tile vent outlet, rear roofslope. Refurbishment of Kitchen, including new tiled splashback and fan above cooker. Completion of roofspace firebreak. Installation of solid fuel burner including new chimney terminal. Internal alterations and reconfiguration of partitions to provide new bath, inc internal drainage, tiling etc. 2 Lower Green. *"Felsham Parish Council have no further comments to make to this application based on the information available"*
- 2014/1145 The following MSDC decisions were noted; 2303/14 Change of paint colour on window frames and door, 2 Lower Green - GRANTED
- 2014/1146 **Finance** – The clerks Financial Report for November 2014 was approved. The following payments were approved. Prop by Cllr Garrod with all in favour.
- 2014/1147 Clerks Salary October

- 2014/1148 Consideration of the first draft of the budget resulted in various changes and amendments made. Further consideration will take place at the next meeting once the new tax base is confirmed.
- 2014/1149 **Correspondence** – The resignation email from Chris Bornett was noted, the clerk will report the vacancy to MSDC.
- 2014/1150 It was agreed that no comment be sent to MSDC for the consultation on Community Infrastructure Levy, Draft Charging Schedule.
- 2014/1151 No comments were made to other tabled correspondence.
- 2014/1152 **Commemoration of the Commencement of the First World War Centenary** – Further discussion took place regarding the number of trees to be planted, their sourcing and any plaques. It was noted that not all names are recorded so it was suggested that a thirtieth tree be used to cover this. Further talks with the landowner will be progressed with an invitation to the tree officer for his recommendations to the project. Further consideration deferred to next meeting.
- 2014/1153 **Provision of a Notice Board** – Consideration was given to a metal notice board following suggestions that the ongoing future maintenance would be easier. It was agreed that a lockable, 2 x A2 bay black heritage style notice board was preferable. Cllr Sparkes will contact the landowner to seek permission to replace the notice board in different orientation. The clerk will check with MSDC planning office to clarify if any application was needed. Prices for suitable notice boards will be confirmed.
- 2014/1154 **Conservation Leaflet** – It was noted that following MSDC Planning officers review and input of the draft, further work on the leaflet had not yet taken place. It was agreed that revamp of the website should take priority at this time.
- 2014/1155 **Welcome Pack** – This is complete apart from the sleeve. It was agreed that a new drawing of the Parish Plan signpost logo be commissioned before submitting for printing.
- 2014/1156 **Village Maintenance** – It was resolved to instruct Eco System to remove the stump on Upper Green at the quoted price of £70.00 in conjunction with the work being planned by Felsham Charity at the Allotments. Cllr Williams will confirm with Eco Systems for both jobs.
- 2014/1157 **Conservation Area** – Nothing to report.
- 2014/1158 **Footpaths** – Nothing to report
- 2014/1159 **Matters to be brought to the attention of council** – None

**The next Meeting of the Parish Council will be held on Tuesday 16<sup>th</sup> December at 7.30pm**