

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 18th September 2018 in the Village Hall

Present: Cllr Simon Garrod      Cllr Ken Sparkes      Cllr David Williams  
Cllr David Simpson      Cllr Harry Wragge      Cllr Hayley Nunn

Mrs. Paula Gladwell (Clerk)      County & District Cllr Penny Otton  
1 member of the public

- 2018/2310 **Apologies for Absence** - Cllr Mark Tavernor
- 2018/2311 **Declarations of Interest and requests for dispensation** – Cllr Wragge declared a pecuniary interest in Item 8b. (minute no. 2018/2321)
- 2018/2312 **Minutes of Parish Council Meeting** – It was proposed by Cllr Wragge that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 17th July and 21st August 2018 were signed as a true record.
- 2018/2313 **County & District Councillor Otton** – Cllr Otton gave her report, which had been circulated, and is attached to these minutes. Cllr Otton expressed concerns regarding the progress of the Community Shop project. MSDC Communities officers and Cllr Otton would like to arrange a meeting with the steering group and the parish council to establish what further help may be needed to ensure the shop does not close at the end of the year. Cllr Otton and the clerk will facilitate a meeting.
- 2018/2314 **Public Participation** – Concern was expressed regarding a lack of footpath remarking following cultivation on some paths. The Footpath Warden confirmed that all were in order and marked within the time limits.  
It was suggested that there are residents who would be happy to volunteer to clear back side growth on footpaths, it was confirmed that council would be grateful for any volunteer help to keep on top of maintenance tasks around the village. Any volunteer groups should contact the clerk with their intentions to ensure adequate insurance cover. Concern was expressed that no updates on the position with the village shop & PO have been circulated to residents.
- 2018/2315 **Clerks Report** – It was confirmed that the Local Government Boundary Commissions review of Mid Suffolk final recommendations draft order has been laid before parliament. It was noted that no progress had been made with sourcing an alternative Radarlux cable. Buxhall will be asked if they would split the cost of a genuine cable.  
It was confirmed that the MSDC Heritage Officer, Thomas Pinner had been contacted to seek an explanation of the reasoning behind his "no comment" response to the planning application for Maple Cottage. No reply to date, Mr Pinner will be chased for a response.
- 2018/2316 **Planning** – There were no applications to consider.
- 2018/2317 The following MSDC decisions were noted; DC/18/03583 Prior Approval, Erection of Agricultural building, Moores Farm, Rattlesden Road - APPROVED.
- 2018/2318 Appeal Ref APP/W3520/W/18/3194181 Outline Planning Erection of 4no. dwellings, land at Lower Green Farm - APPEAL DISMISSED
- 2018/2319 **Finance** – The Finance Report for Sept 2018 was approved.
- 2018/2320 The following payments were approved. Prop by Cllr Garrod, sec Cllr Williams with all in favour. Clerks Salary for July & August.
- 2018/2321 PWS - Grit bin £156.00
- 2018/2322 Grit bin fixings - £31.16 PW
- 2018/2324 Greenbarnes Notice board lock £20.40
- 2018/2325 Suffolk Tree Services £360.00
- 2018/2326 **To review Internal Controls** - Standing Orders and Financial Regulations together with all policies and procedures were reviewed with no amendments proposed. It was resolved to approve the reviewed documents. Proposed Cllr Garrod with all in favour.
- 2018/2327 The Risk Assessments were reviewed with no amendments proposed. It was resolved to approve the review of the Risk Assessment, proposed Cllr Garrod with all in favour.

- 2018/2328 **Effectiveness of Internal Control** – A review of the effectiveness of councils governing arrangements and systems of internal control was carried out. All controls in place were felt to be effective and no areas for development were identified.
- 2018/2329 **Correspondence** – There were no comments to tabled correspondence.
- 2018/2340 **Village Maintenance** – Tree Officer Report – No report
- 2018/2341 It was agreed that the advert for a village lengthsman be run again in Village News and updated on the website.
- 2018/2342 There were no further Village Maintenance matters reported.
- 2018/2343 **Conservation Area** – Conservation Officer Report – Cllr Simpson confirmed nothing new to report.
- 2018/2344 There were no further Conservation matters reported.
- 2018/2345 **Footpaths** – Footpath Officer Report – Cllr Nunn confirmed that the waymarkers reported damaged and missing had yet to be replaced. It is understood that waymarking is no longer a priority for Rights of Way. It was suggested that ROW be asked if it would be possible for them to provide new posts and volunteers would erect them.
- 2018/2346 There were no further Footpath matters reported.
- 2018/2347 **Matters to be brought to the attention of council** – None.

Next meeting of the Parish Council - Tuesday 16th October 2018 at 7.30pm