

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 18<sup>th</sup> April 2017 in the Village Hall

Present: Cllr Simon Garrod Cllr Harry Wragge Cllr Hayley Nunn  
Cllr David Simpson Cllr David Williams Cllr Ken Sparkes (part)  
Cllr Mark Tavernor

Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton  
0 member of the public

- 2016/1802 **Apologies for Absence** — Cllr Ken Sparkes  
2016/1803 **Declarations of Interest and requests for dispensation** – None  
2016/1804 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 21<sup>st</sup> March 2017 were signed as a true record.
- 2016/1805 **County & District Cllr Penny Otton's Report** – Cllr Otton gave her report which has been circulated and will be attached to these minutes.
- 2016/1806 **Public Participation** – No questions.  
2016/1807 **Clerks Report** – It was confirmed that invitations had gone out for the APM and display boards done for Speedwatch, Village Sign and Planning. It was agreed that tea/coffee and cake be provided for the meeting.
- 2016/1808 **Planning** – It was resolved to send the following comments to MSDC Planning; Application 1128/17 Internal alterations to layout, Barn C White House Farm, Felsham Road – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2016/1809 The following MSDC decisions were noted; - 0440/17 Erection of fence, The Old Rectory, Church Road – WITHDRAWN and
- 2016/1810 0249/17 Continuance of operations in accordance with permission granted under 3373/13 without compliance with Condition 2 of that permission. (2 year time limit from 1.5.15) Rattlesden Gliding Club- GRANTED
- 2016/1811 **Finance** – The following payments were approved. Prop by Cllr Garrod, with all in favour. Clerks Salary for March
- 2016/1812 HMRC Q4 payment  
2016/1813 Village Hall Hire £110.00  
2016/1814 Section 1 of the Annual Return, the Internal Control and Annual Governance Statement, was completed, approved and signed. Proposed by Cllr Garrod with all in favour.
- 2016/1815 The final accounts for the year ending 31<sup>st</sup> March 2017 were approved and section 2 of the Annual Return was signed. Proposed by Cllr Garrod with all in favour.
- 2016/1816 **Correspondence** – It was noted that Cllrs Garrod and Nunn had been asked by a resident to receive information and provide informal views regarding a Pre-Planning Application. It was agreed that Cllrs Garrod and Nunn meet with the resident, issue a copy of the draft protocol for Pre Planning Applications to the resident and provide a full report of the meeting to the next full council meeting. There were no comments to further tabled correspondence.
- 2016/1817 **Village Maintenance** – Tree Officer Report – nothing to report.  
2016/1818 Cllr Ken Sparkes entered the meeting  
2016/1819 **Conservation Area** – Conservation Officer Report – A tree in Church Road, protected within the Conservation Area, has been felled, concerns were expressed that this has been carried out without an application for due planning process. Efforts have been made to establish if this was due to imminent danger under

health and safety. A response is awaited from MSDC tree officer David Pizzey and Planning enforcement.

2016/1820 Cllr Simpson confirmed that the report given to council regarding replacement windows at No7 Church Road was incorrect. (Ref Minute no. 2016/1799) It was confirmed that there are no planning issues and apologies have been extended for any concern caused by the incorrect information.

2016/1821 **Footpaths** – Footpath Officer Report – Cllr Nunn reported that two new bridges had been installed on FP9 however the reported issues with the existing bridge had not been addressed. It was suggested that a further report be sent requesting at least that a second handrail be installed to counter the instability caused by the badger set.

2016/1822 **Matters to be brought to the attention of council** – It was noted that the speed gun had been tested and is working correctly, however a new tuning fork is required.

It was noted that a group has been set up to resurrect the Street Fair and it was suggested that they be invited to report at the APM.

It was suggested that a recent offer of help to establish a No Cold Calling Zone would be investigated by Cllr Simpson.

**The next meeting of the Parish Council will be held on Tuesday 16<sup>th</sup> May 2017 at 7.00pm in the Village Hall**