

Felsham Parish Council

Minutes of the Parish Council Meeting held on 19th July 2016 in the Village Hall

Present: Cllr Simon Garrod Cllr Hayley Nunn, Cllr David Williams
Cllr Harry Wragge Cllr David Simpson

Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton
0 member of the public

- 2016/1604 **Apologies for Absence** — Cllr Ken Sparkes, Cllr Mark Tavernor
2016/1605 **Declarations of Interest and requests for dispensation** – None
2016/1606 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 21st June 2016 were signed as a true record.
- 2016/1607 **Adjournment for:**
County & District Cllr Penny Otton's Report – Cllr Otton gave her report which had been circulated and will be attached to these minutes.
Public Participation – No questions
Meeting resumed:
- 2016/1608 **Clerks Report** – A road closure for Lower Green was noted, the notice does not make clear what work is planned.
- 2016/1609 A requote for the street light replacement has been received from SCC, it was noted that the second option for Unit 1 had not been offered, this will be queried. Cllr Otton and Rev Sharon will be asked to support the funding application to Green Suffolk, if confirmed the application form will be submitted. Ian Ward at MSDC Planning has confirmed that planning permission will not be required.
- 2016/1610 Cllr Sparkes brought to the attention of council concerns from residents regarding a persistent speeding vehicle in The Orchard which goes straight on into the drive of the new properties without observing the junction with Orchard Close and asked that council consider ways to make this junction safer.
- 2016/1611 Cllr Sparkes reported that the dog fouling sign for the open space area at Orchard Close has been removed from the pole, a replacement is requested.
- 2016/1612 The September meeting is rescheduled for Wednesday 14th September.
2016/1613 **Planning** – It was resolved to submit the following responses to MSDC planning; Application 2700/16 Coppice Hazel, Fell Sycamore, Balance crown of Hawthorn, Fell Elm, Coppice Hazel, Fell Elm, Coppice Hazel, Coppice Ash, Coppice Ash, Fell Elm, Fell Elm, Pollard Ash, Fell Elm, South of Apple Hall, Lower Green Farm – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2016/1614 2707/16 Retention of concrete pad and addition of shingle to driveway, 4 Church Road - *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2016/1615 2816/15 Erection of 1 two storey detached dwelling (following demolition of existing bungalow) Erection of two bay cartlodge. Creation of new vehicular access, Moat Farm Bungalow, Dakings Lane – reconsultation. - *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2016/1616 There were no MSDC decisions to note.
2016/1617 **Finance** – The Finance Report for July 2016 was approved.
2016/1618 The following payments were approved. Prop by Cllr Garrod, sec Cllr Wragge with all in favour. Clerks Salary & Exp for June 2016
2016/1619 Grass Cutting £307.60

- 2016/1620 HMRC Q1 Payment
- 2016/1621 Purchase of a padlock for the VAS to value of £30 – Cllr Simpson to action.
- 2016/1622 The completion of the Internal Audit by Andrew Conquest was noted. All was shown to be in order with no actions to address. The Annual Return for 2016 will now be sent to BDO for External Audit.
- 2016/1623 It was resolved to purchase a two drawer filing cabinet for the storage of council papers up to a value of £150. Proposed by Cllr Wragge, sec Cllr Garrod with all in favour.
- 2016/1624 **Correspondence** – The response from Nick Ward at MSDC to the official complaint was noted. It was agreed that as Mr Ward had left the council a reply be sent to Philip Isbell and copied to Lindsay Barker explaining that councillors and residents are well aware of their responsibilities, the parish council are actually looking for confirmation that the planning department have more robust procedures in place for issuing advice regarding the conservation area and its implications for planning applications together with an assurance that they have identified a training need within their office that they will address positively.
- 2016/1625 It was confirmed that all footpath issues raised are assessed on their individual merits and reported to SCC PROW if felt necessary.
- 2016/1626 The East Anglian Devolution public consultation was noted, it was agreed that councillors would submit any comments to the clerk to collate into a response from the council or respond individually should they wish to.
- 2016/1627 There were no comments to further tabled correspondence.
- 2016/1628 **Footpaths** – Footpath Officers Report – Missing signs will be reported at junction of FP14 and FP8 and also on FP1 adjacent to the hedge through the yard at Brooke Hall.
- 2016/1629 **Village Maintenance** – Tree Officer Report – No report.
- 2016/1630 It was noted with regret that our village lengthsman had resigned. An article will be added to Village News in an attempt to find a volunteer willing to take up the duties of strimming, cleaning signs and general tidying of the “lengths”
It was agreed that the grass cutting contractor will be asked to cover the strimming in the interim.
- 2016/1631 **Conservation Area** – Conservation Officer Report – It was note that no reply had been forthcoming from Hawthorn Leisure to the informal approach. It was agreed that an official letter of interest be sent requesting dialogue on the future use of the land adjacent to the pub.
- 2016/1632 **Matters to be brought to the attention of council** – None

The next meeting of the Parish Council will be held on WEDNESDAY 14th SEPTEMBER 2016 at 7.30pm in the Village Hall – (amendment to scheduled meeting for September)