

Felsham Parish Council

Minutes of the Parish Council Meeting held on 19th May 2015 in the Village Hall

Present: Cllr Simon Garrod Cllr David Simpson
Cllr Ken Sparkes Cllr Mark Tavernor
Cllr Hayley Nunn Cllr David Williams

Mrs. Paula Gladwell (Clerk)
0 members of the public

- 2015/1267 **Nominations and Election of Chairman** – Cllr Garrod was nominated, Proposed by Cllr Nunn, Sec Cllr Williams and was duly elected with all in favour.
- 2015/1268 **Acceptance of Office of New Chairman** - Cllr Garrod signed the Declaration of Acceptance of Office.
- 2015/1269 **Nominations and election of Vice Chairman** – Cllr Williams was nominated and elected as Vice Chairman. Prop. Cllr Simpson, seconded Cllr Nunn with all in favour.
- 2015/1270 **Apologies for Absence** — Cllr Harry Wragge
- 2015/1271 **Declarations of Interest** – None
- 2015/1272 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 21st April 2015 were signed as a true record.
- 2015/1273 **To Appoint Officers** –
Conservation Area Officer – Cllr Simpson was nominated and accepted. Prop by Cllr Williams with all in favour.
- 2015/1274 Footpath officer – Cllr Nunn was nominated and accepted, Prop by Cllr Williams with all in favour.
- 2015/1275 Tree Officer – Cllr Tavernor was nominated and accepted, Prop Cllr Nunn with all in favour.
- 2015/1276 **To Appoint Representatives of outside bodies** –
Village Hall Committee – Cllr Williams
- 2015/1277 Playing Field committee – Cllr Simpson
- 2015/1278 Felsham Charity – Cllr Wragge
- 2015/1279 **Felsham Charity Trustees** – The following nominations were proposed and approved for a term of three years. Mrs Trish Wilson, Mr Brian Francis, Mr Brian Deards, Mr Harry Wragge and Mr John Shaw.
- 2015/1280 **Adjournment for:**
Public Participation – No questions
Meeting resumed:
- 2015/1281 **Clerks report** – It was noted that the Pension Auto Enrolment date for the Parish Council is 1st November 2016 and contact details have been registered. Current employee's salaries are below the threshold for compulsory contributions however if an employee requests a pension is set up for them the council will have to provide one although no financial contribution is obligatory.
- 2015/1282 An acknowledgement of council comments has been received from the Caravan Club following the objection sent regarding the proposed caravan site on Rattlesden Road, however no decision seems to have yet been made.
- 2015/1283 It was noted that the pumps on Upper and Lower Greens have been painted, all councillors confirmed that they did not know who had carried out the painting and that it had not been authorised by the council.
- 2015/1284 Concerns have been expressed regarding a policy for displaying public adverts in the new Parish Council notice board. It was resolved that only Parish Council documents should be displayed, all other notices should be placed on the open

board at the Village Hall. Proposed by Cllr Williams, sec Cllr Nunn with a majority in favour.

2015/1285 The Temporary Traffic Order for a road closure at Lower Green to replace manhole cover and frame was noted. The road will be closed between 9th and 10th June 2015 with diversions in place.

2015/1286 **Meeting Schedule** – The meeting schedule for 2015/2016 was approved.

2015/1286 **Planning** – It was resolved to send the following response to MSDC for Application 1096/15 Replacing existing front windows and door and frame to front elevation of house. The windows to be with side hung casements to match as closely as possible the windows in the rest of the terrace, is each casement to have 6 panes. Windows to be in wood, single glazed, retaining the existing secondary glazing – painted white to match existing windows, door to be hard wood, oak, vertically boarded, framed ledged and braced, Dove Cottage, Upper Green. – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*

2015/1287 It was agreed that no additional comments be sent to the Appeal lodged under application 3803/14 Erection of detached dwelling and attached garage. Creation of new vehicular access. Erection of boundary wall. It was noted that councils original comments would be passed to the Planning Inspector and it was confirmed that council are confident their original objection covered any new information in the appeal. It was agreed that Cllr Otton be asked to ensure that SCC Highways reinforced their objections on access grounds and that we are kept informed of the hearing date in order to ensure council can send a representative if permitted.

2015/1288 The following MSDC decisions were noted: 0543/15 Alterations to existing driveway. Replacement of gate posts and new gate. Removal of Beech, Hawthorn and Ash trees – The White House - GRANTED

2015/1289 **Finance** – The following payments were approved. Prop by Cllr Garrod with all in favour. Clerks Salary April 2015

2015/1290 Came & Company Insurance renewal £265.00

2015/1291 David Leggett Grass cutting £321.20

2015/1292 Receipt of donation to cover planning application fee from Village Hall Committee £192.50 was noted.

2015/1293 **Commemorative Tree Planting Project** – No report.

2015/1294 **Matters to be brought to the attention of council** – A parishioner has suggested that a one way system be looked into for Upper Green. It was agreed that this idea has been muted many times in the past however it is thought that any restrictions would result in larger vehicles not being able to negotiate the corners therefore it is very unlikely that SCC Highways will even look at this as an option to reduce traffic speeds.

2015/1295 It was noted that concerns have been expressed regarding fencing that has been erected on the verge at Lower Green causing some visibility restrictions for road users and to the hydrant signage, this will be reported to SCC Highways.

The next meeting of the Parish Council will be held on Tuesday 16th June 2015 at 7.30pm