

Felsham Parish Council

Minutes of the Parish Council Meeting held on 20th March 2018 in the Village Hall

Present: Cllr Simon Garrod (chair) Cllr David Simpson Cllr Harry Wragge
Cllr Mark Tavernor

Mrs. Paula Gladwell (Clerk) County & District Cllr Penny Otton
1 member of the public PPSG members - J Shallow & N King

- 2017/2074 **Apologies for Absence** - Cllr Hayley Nunn, Cllr Ken Sparkes, Cllr David Williams
- 2017/2075 **Declarations of Interest and requests for dispensation** – None
- 2017/2076 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 20th February 2018 were signed as a true record.
- 2017/2077 **County & District Councillor Otton** – Cllr Otton gave her report, which had been circulated, and is attached to these minutes.
- 2017/2078 **Public Participation** – It was noted that the application for the proposed footpath diversions at Felsham Hall were progressing.
- 2017/2079 **Neighbourhood Planning** - The original members of the Parish Plan Steering Group had been invited to attend the meeting as the Parish Plan is due for its 5 year review. It was thought that the Neighbourhood Planning process may have some bearing on any decision made regarding the Parish Plan Review. The clerk provided information on the process of producing a Neighbourhood Plan including its creation, funding and the benefits within planning policy for guiding the future development of the village. Following the presentation it was agreed that any decision on actioning a Neighbourhood Plan be deferred for further consideration and public consultation.
- 2017/2080 **Parish Plan Steering Group** - It was suggested by council and attending members of the original PPSG that any review of the Parish Plan be deferred until a decision is made on whether a Neighbourhood Plan project is carried out. It was agreed that the creation of a new Parish Plan Review Steering Group be deferred.
- 2017/2081 **Clerks Report** – It was confirmed that the final new street light had been commissioned and all were now working correctly. It was agreed a discount of £500 be requested for the delays and the promised funding from Green Suffolk and Cllr Otton be activated as soon as possible.
- 2017/2082 **Planning** – It was Resolved to submit the following comments to MSDC for application no. DC/18/00644 Listed Building Consent, Replacement Conservatory, Stone Farm Cottage, Cockfield Road - *Felsham Parish Council have NO OBJECTION to this application based on the information available*
- 2017/2083 The following MSDC decision was noted; DC/17/06336 remove and replace roof tiles and membrane, re point main chimney and remove second chimney, 7 Church Road - GRANTED
- 2017/2084 **Finance** – The Finance Report for March 2018 was approved.
- 2017/2085 The following payments were approved. Prop by Cllr Wragge, sec Cllr Simpson with all in favour. Clerks Salary for February.
- 2017/2086 Defibrillator batteries £117.43
- 2017/2087 It was resolved to appoint Andrew Conquest to carry out the Internal Audit for 2017/18. The Terms of Engagement and Audit Plan were approved. Proposed by Cllr Garrod, sec Cllr Wragge with all in favour.
- 2017/2088 **Correspondence** – There were no comments to tabled correspondence.
- 2017/2089 **Village Maintenance** – Tree Officer Report – Cllr Tavernor reported the guards are up on one of the trees on Lower Green
- 2017/2090 There were no other matters reported.
- 2017/2091 **Conservation Area** – Conservation Officer Report – Cllr Simpson reported that the time limit given to residents of Maple Cottage to submit a planning application had passed and

enforcement will now progress removal of blue paint. It was confirmed that the installation of a parking area at no 8 Church Road without planning permission will be dealt with by MSDC Planning Enforcement.

2017/2092 There were no further Conservation matters reported.

2017/2093 **Footpaths** – Footpath Officer Report – Cllr Nunn reported that the Maiden Hall sign has finally been replaced and the knocked signs at Brooke Hall will be reported.

2017/2094 There were no further Footpath matters reported.

2017/2095 **Annual Parish Meeting** – It was agreed that the Annual Parish Meeting take place on Tuesday 15th May 2018 at 7.00pm, it was noted that the Annual Meeting of the Parish Council will follow this meeting. Format and invitees will replicate last year, with an additional invite to the newly formed Village Shop Steering Group.

2017/2096 **Consultation - Electoral Review of Mid Suffolk** - It was agreed that no comments be submitted to the Electoral Review of Mid Suffolk Consultation, New Draft Recommendations at this time. It was noted that the revised draft sees Buxhall included in the Rattlesden ward.

2017/2097 **Matters to be brought to the attention of council** – It was suggested that Hawthorne Leisure be approached regarding the possibility of additional parking in the centre of the village. It was agreed that vehicle access to land in this location would not be granted through planning therefore this would not be a viable approach.

**The next meeting of the Parish Council will be held on
Tuesday 15th March 2018 at 7.30pm in the Village Hall**