

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 20<sup>th</sup> October 2015 in the Village Hall

Present: Cllr Simon Garrod (chair) Cllr David Simpson  
Cllr Ken Sparkes Cllr Mark Tavernor  
Cllr David Williams  
Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton  
1 member of the public

- 2015/1378 **Apologies for Absence** — Cllr Hayley Nunn, Cllr Harry Wragge  
2015/1379 **Declarations of Interest** – None  
2015/1380 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 15<sup>th</sup> September 2015 were signed as a true record.
- 2015/1381 **Adjournment for:**  
**Cllr Otton's Report** – Cllr Otton gave her report which has been circulated.  
**Public Participation** – It was noted that Rattlesden Primary School have begun a consultation period for their proposal to establish a new multi academy trust. There are few details on the school website and the parish council has not been invited directly to comment.  
A trustee of the Felsham Charity attended the meeting to provide an oversight of the charity and confirmed that the current vacancy for a trustee would be advertised in the newsletter asking for volunteers to come forward before a decision was made by the trustees as to who they would nominate to the parish council for them to then appoint the position.  
**Meeting resumed:**
- 2015/1382 **Clerks report** – A report was provided from the recent Village Greens and Commons course attended by the clerk. The course notes and presentation are available for information if wished.
- 2015/1383 Confirmation has been provided to SCC Highways regarding the commitment to the various sites for the CAS. The Memorandum of Understanding has been completed and forwarded to SCC Highways together with a request for work to provide the verge side posts. Came & Co have confirmed that the insurance premium to cover the equipment in situ and in transport will be approx £25 per council and the cover can be split between the two policies. The VAS will be ordered from Radarlux as soon as the work order from SCC Highways is confirmed. Once a delivery date is confirmed a rota with Buxhall will be needed along with a number of volunteers to erect and move the sign.
- 2015/1384 A well attended Speedwatch training session has been carried out and Speedwatch sessions will commence with the machine again at the end of October.
- 2015/1385 **Planning** – It was resolved to send the following response to MSDC; Application 3148/15 Conversion of existing barn to new independent dwelling house comprising of existing stables, outbuilding and lean to structures with extension of barn to north to provide 2 storey accommodation. Erection of new cartlodge. (reused scheme to that approved under 2732/14) Valley Farm, Brettenham Road. – *"Felsham Parish Council have NO OBJECTION to this application based on the information available"*
- 2015/1386 There were no MSDC decisions to note.
- 2015/1387 The dismissal of the Appeal Ref; APP/W3520/W/15/3028958 Six bells Inn, Church Road was noted.
- 2015/1388 **Finance** – The clerks Financial Report for October 2015 was approved.

- 2015/1389 The following payments were approved. Prop by Cllr Garrod with all in favour.  
Clerks Salary & expenses £18.46 for Sept 2015
- 2015/1390 HMRC Q2 payment
- 2015/1391 D Leggett, Grass cutting £416.
- 2015/1392 It was noted that the Welcome Pack is ready for despatch as soon as quotes could be sought and approved for the printing of a cover sleeve.
- 2015/1393 **Correspondence** - It was agreed that an article be submitted to the newsletter to highlight the concerns of landowners about walkers straying off the footpaths.
- 2015/1394 It was noted that there was still no decision from MSDC Planning on the application for the heat pumps at the village hall. The clerk will contact the planning officer to confirm support for Cllr Otton's request that it is called in for committee decision and failing that an appeal to the secretary of state for non determination.
- 2015/1395 There were no comments to further tabled correspondence.
- 2015/1396 **Report from Street Lighting Working Group** – Deferred.
- 2015/1397 **Village Maintenance** – Tree Officer Report – Nothing to report.
- 2015/1398 Other matters – Concern were expressed that several water leaks in the village had still not been resolved. The clerk will report them again once photos have been provided.
- 2015/1399 Replacement of the damaged bend signs on Cockfield Road will be chased up with SCC Highways.
- 2015/1400 **Conservation Area** – Conservation Officer Report – Nothing to report
- 2015/1401 Other matters - It was agreed that consideration of the Conservation Leaflet be added to the next agenda.
- 2015/1403 **Footpaths** – Footpath Officers Report – It was noted that issues with dog mess have been reported outside of the shop and church, along the pavement. There have been issues with trespassing reported which unfortunately is a civil matter however it is suggested that placing the dog fouling/trespassing article in the VN again would be beneficial.
- 2015/1404 Other matters - No other issues reported.
- 2015/1405 **Appointment of Felsham Charity Trustee** – Deferred
- 2015/1406 **Motion to exclude temporarily the Public and Press** - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff salaries and personal information.
- 2015/1407 Following a review of salary it was resolved to make no changes to the clerks pay scale. Proposed Cllr Garrod, sec. Cllr Williams with all in favour.
- 2015/1408 **Matters to be brought to the attention of council** – None

**The next meeting of the Parish Council will be held on Tuesday 17<sup>th</sup> November 2015 at 7.30pm in the Village Hall**