

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 21st July 2020 held remotely via Zoom platform

Present: Cllr David Simpson Cllr Hayley Nunn Cllr Paul Kearney  
Cllr Ken Sparkes Cllr Mark Tavernor  
Paula Gladwell (Clerk & RFO) County & District Cllr Penny Otton  
0 members of the public

Cllr Nunn took the chair

- 2020/2845 **Apologies for Absence** - Cllr Simon Garrod (maybe late), Cllr David Williams
- 2020/2846 **Declarations of Interest and requests for dispensation** – None
- 2020/2847 **Minutes of Parish Council Meeting** – It was proposed by Cllr Nunn that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 16th June 2020 were signed as a true record.
- 2020/2848 **County & District Councillor Otton** – Cllr Otton's gave her report, which had been circulated, and is attached to these minutes.
- 2020/2849 **Public Participation** – No questions
- 2020/2850 **Clerks Report** - It was noted that road repairs had been carried out in Cockfield Road following the submission of a report.
- 2020/2851 **Planning** – It was Resolved to submit the following comments to MSDC for application no. DC/20/02644 Erection of a garage/workshop, 1 Yewlands - "*Felsham Parish Council have NO OBJECTION to this application based on the information available*"
- 2020/2852 The following MSDC decisions were noted; DC/20/01982 - Application to determine if Prior Approval is required for a proposed Large Home Extension, Erection of a single storey extension, 7 Meadow Close - NOT REQUIRED and DC/20/01767 Discharge of Conditions for DC/20/00953 Condition 3 (Windows and Doors) Condition 4 (Rainwater Goods) and Condition 5 (Prior to dismantling - Historic Englands recording)
- 2020/2853 **Finance** – The Finance report for July 2020 was approved.
- 2020/2854 The following payments were approved. Prop by Cllr Nunn, sec Cllr Simpson with all in favour. Clerks Salary for June 2020.
- 2020/2855 HMRC Q1 payment
- 2020/2856 SARS £25.00
- 2020/2857 Village News £25.00
- 2020/2858 Top Garden £480.00
- 2020/2859 **Community Asset Working Group** - A report and the minutes of the three meetings of the working group were noted. It was RESOLVED to submit an Expression of Interest to bid. Proposed Cllr Nunn, sec Cllr Kearney with all in favour.
- 2020/2860 **Draft Local Government Association Model Member Code Consultation** - It was agreed that no comment be submitted at this time.
- 2020/2861 **Village Maintenance** – Tree Officer Report – Cllr Tavernor had nothing new to report
- 2020/2862 There were no further Village Maintenance matters reported
- 2020/2863 **Conservation Area** – Conservation Officer Report – Cllr Simpson had nothing new to report.
- 2020/2864 It was confirmed that no planning application for the pub meadow had been lodged to date. There were no further Conservation matters reported.
- 2020/2865 **Footpaths** – Footpath Officer Report – Cllr Nunn had nothing new to report.
- 2020/2838 It was noted that a further dog bin in Cockfield Road had been subject to graffiti. There were no further Footpath matters reported.
- Cllr Garrod entered the meeting
- 2020/2866 **Correspondence** – There were no comments to tabled correspondence.

- 2020/2867 **Local Housing Needs Survey** - The surveys had been collected with stickers attached for new dates and were ready for distribution over the weekend of 4th - 6th September. A half page notice will be requested in Village News for the August issue with a full page in Sept issue. Distribution lists will be forwarded to Cllrs prior to the distribution date.
- 2020/2868 **Village Sign** - It was agreed that enquiries be made into whether the quotes had been received with a request for an update.
- 2020/2869 **Matters to be brought to the attention of council** - It was noted that Age UK Suffolk had closed down.  
Cllr Tavernor confirmed that the play equipment at the playing field would be open in the next few days.

Next meeting of the Parish Council - Tuesday 15th September 2020 7.30pm