

Felsham Parish Council

Minutes of the Parish Council Meeting held on 21st November 2017 in the Village Hall

Present: Cllr Simon Garrod Cllr Harry Wragge Cllr David Simpson
Cllr Hayley Nunn Cllr Mark Tavernor Cllr Ken Sparkes
Cllr David Williams

Mrs. Paula Gladwell (Clerk) County & District Cllr Penny Otton
0 members of the public

- 2017/1965 **Apologies for Absence** - None
- 2017/1966 **Declarations of Interest and requests for dispensation** – None
- 2017/1967 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 17th October 2017 were signed as a true record.
- 2017/1968 **County & District Councillor Otton** – Cllr Otton gave her report which had been circulated and is attached to these minutes.
- 2017/1969 **Public Participation** – No questions.
- 2017/1970 **Clerks Report** – It was noted that Paul Bryant from MSDC is willing to attend a meeting to provide information about the process of a Neighbourhood Plan. It was agreed that this would be confirmed for the New Year.
- 2017/1971 **Planning** – It was resolved to submit the following comments to application DC/17/0 5481 – Trees in a Conservation Area, Removal of Cherry Tree, The Old Rectory, Church Road – “*Felsham Parish Council has NO OBJECTION to this application based on the information available*”
- 2017/1972 The following MSDC decisions were noted; DC/17/04764 - Infil of existing space between laundry and kitchen walls to rear of building with flat roof and mono roof light. External walls painted render to match existing, The Old Rectory, Church Road – REFUSED and DC/17/04120 Outline Planning Permission (Access to be considered) – Erection of 4 no. dwellings, Land at Lower Green Farm, Lower Green - REFUSED
- 2017/1973
- 2017/1974 **Finance** – The Finance Report for November 2017 was approved.
- 2017/1975 The following payments were approved. Prop by Cllr Garrod, sec Cllr Wragge with all in favour. Clerks Salary for October
- 2017/1976 CAS Website £60.00
- 2017/1977 CPRE £36.00
- 2017/1978 The draft budget for 2018/19 was noted, additional items were suggested for the election reserve at £200 and training at £50 with some allocation to be considered for a Neighbourhood Plan project. The tax base has been confirmed at 179.12 and further consideration of the budget for 2018/19 will be taken at the next meeting.
- 2017/1979 **Correspondence** – The end of the moratorium period for the community asset was noted. It was agreed that a Working Group be set up to investigate the future of Community Assets, Terms of Reference for the working group was deferred to the next meeting.
- 2017/1980 It was agreed that no change to street lights was required for the festive season.
- 2017/1981 There were no further comments to tabled correspondence.
- 2017/1982 **Village Maintenance** – Tree Officer Report – Nothing to report.
- 2017/1983 It was noted that the two trees on Meadow Close Green had become very tall and were overshadowing properties. MSDC will be asked to assess them with a view to possible reduction/thinning.
- 2017/1987 Concerns were expressed regarding the lack of lighting on evenings when the pub is closed. Temporarily the Lych Gate can be lit, however further consideration of lighting the centre of the village will be added to a future agenda.
- 2017/1988 **Conservation Area** – Conservation Officer Report – nothing to report.
- 2017/1989 There were no further Conservation matters reported.

- 2017/1990 **Footpaths** – Footpath Officer Report – It was noted that the sign at Maiden Hall has still not been replaced, the clerk will report again.
Cllr Nunn will erect additional waymarkers around Brook Hall to make paths clear.
- 2017/1991 **SCC report by Simon Barnett regarding the identification of village bus stops.** – Cllr Tavernor reported an estimate of £500 to erect a new post at The Orchard entrance. It was agreed that the new sign and flag on the 30MPH post outside the church should remain, although concern was expressed that in erecting the sign the roundel had been damaged. It was agreed that the sign and flag on the new street light column at corner of Upper Green should be removed as soon as possible. This is not a safe place to have a bus stop and local knowledge places the stop further along Upper Green at The Orchard. It was agreed that funding for a new post at The Orchard was not possible at this time and that a request be made to SCC for the existing bench to be utilised for the timetable. It was agreed that there is no desire to put in any hard standing at any of the suggested stops and that the feeling is that at the present time more street furniture in the conservation area will not be welcomed.
- 2017/1992 **Grass cutting** – Cllr Tavernor provided a draft of a new grass cutting contract with suggestion that this replace the existing contract wording for 2018 onwards. It was suggested that the amendments within the contract to the cutting regime would improve the grass areas and would give more information to any contractor as to what was required for individual areas. It was noted that any changes to the current regime would probably incur additional costs and concerns were expressed that detailed specifications should preferably not be contained within an actual contract. It was suggested that the existing contract was suitable and sufficient and that the existing review of the grass cutting each year was effective for the councils needs.
- Cllr Sparkes left the meeting.
It was proposed by Cllr Tavernor that changes were made to the grass cutting contract along the lines of the draft contract with further consideration of the exact wording to follow. There was no seconder and the motion failed.
- 2017/1993 **To review Standing Order 26 Advertising on the Village Greens** - Deferred
- 2017/1994 **Matters to be brought to the attention of council** – None

**The next meeting of the Parish Council will be held on
Tuesday 21st November 2017 at 7.30pm in the Village Hall**