

# Felsham Parish Council

## Minutes of the Parish Council Meeting held on 20<sup>th</sup> January 2015 in the Village Hall

Present: Cllr Simon Garrod Cllr David Simpson  
Cllr David Williams Cllr Ken Sparkes  
Cllr Hayley Nunn

Mrs. Paula Gladwell (Clerk) County Cllr Penny Otton  
0 members of the public

- 2014/1182 **Apologies for Absence** — Cllr Harry Wragge, PCSO Ryan Brunning.  
2014/1183 **Co option of current councillor vacancy** –It was resolved to co opt Brian Francis to take up the vacant position of councillor. Proposed by Cllr Garrod, seconded Cllr Sparkes with all in favour. Cllr Francis signed the declaration of office and was welcomed to the table.
- 2014/1184 **Declarations of Interest** – None  
2014/1185 **Minutes of Parish Council Meeting** – It was proposed by Cllr Garrod that the minutes of the previous Parish Council Meetings were approved with all in favour. The Parish Council Meeting minutes of 16<sup>th</sup> December and 30<sup>th</sup> December 2014 were signed as a true record.
- 2014/1186 **Adjournment for:**  
**Cllr Otton’s Report** – Cllr Otton gave her report which has been circulated. Cllr Williams entered the meeting.  
**Police Report** – The police report had been circulated and was noted.  
**Public Participation** – No questions  
**Meeting resumed:**
- 2014/1187 **Planning** – It was resolved to send the following response to MSDC: Applications 3881/14 and 3885/14 proposed alterations to external walls, new windows, new roof. Construction and rebuilding chimney stacks. Internal alterations to partition walls and installation of new staircase, Castle Farm, Brettenham Road. “*Felsham Parish Council have NO OBJECTION to this application based on the information available*”
- 2014/1188 There were no MSDC decisions to note;  
2014/1189 **Finance** – The clerks Financial Report for January 2015 was approved. The following payments were approved. Prop by Cllr Garrod with all in favour.
- 2014/1190 Clerks Salary December 2014  
2014/1191 HMRC Payment Q3  
2014/1192 David Leggett Grass Cutting £102.40  
2014/1193 Cllr Simpson declared a non pecuniary interest in Item 7c as a member of the VN committee. (minute no. 2014/1194)
- 2014/1194 It was resolved to award a donation to Village News of £25.00, Proposed Cllr Garrod, Sec Cllr Sparkes with all in favour.
- 2014/1195 **Correspondence** – It was agreed that consideration of comments for the Joint Local Plan consultation would be added to the next agenda in order that councillors could seek further information in the mean time.
- 2014/1196 There were no comments to tabled correspondence.  
2014/1197 **Village Hall Management request for support with planning application.** It was agreed that the parish council should apply for planning consent for the air source heat pumps as suggested by MSDC Planning Department at a cost of £192.50. The forms will be completed and recompense received from the Village Hall. It was noted that Vat is not involved and council have the power to provide village hall facilities under LGA 1972 s.133
- 2014/1198 **Commemorative Tree Planting Project** – Consideration was given to planting 27 trees with the possibility of a plaque either individual or one larger notice board

to commemorate the 27 known soldiers fallen in WW1 plus one additional tree to represent any others not named. It was resolved to establish a Working Group to take forward the provision of a commemorative tree avenue. The group will comprise of Cllrs Francis and Garrod and the Tree Warden, Mark Tavernor and their remit will be to seek information on costings, availability, funding, tree species and spacing together with site and positioning and report any recommendations back to full council. Terms of Reference for the Tree Planting Working Group will be drafted.

- 2014/1199 **Provision of a Notice Board** –Cllr Sparkes confirmed that the landowner had no objections to the replacement of the parish notice board. It has now been confirmed by Elizabeth Truscott, planning officer at MSDC that no planning consent is needed. It was resolved to purchase a double bay black heritage style notice board with gold coloured lettering for “Felsham Parish Council” made in stainless steel or aluminium. Proposed by Cllr Garrod with all in favour. The clerk will seek prices and availability as soon as possible.
- 2014/1200 **Village Maintenance** – It was noted that the road edge to the left of Treelands in Bury Road has collapsed at least 18inches into the road which together with the water leak issues in this road is now causing water to run off the road and flood the neighbouring gardens. The clerk will report to Highways.
- 2014/1201 The Tree Warden confirmed that the replacement tree for Upper Green will be planted this week, using the tree guard from the oak at Lower Green which no longer needs it.
- 2014/1202 It was confirmed that the error with the delivery of bulbs for Upper Green last year has been rectified by the supplier and replacements will be planted within the linear boundaries of existing planting.
- 2014/1203 **Conservation Area** – Nothing to report.
- 2014/1204 **Footpaths** – Nothing to report.
- 2014/1205 **Matters to be brought to the attention of council** – None

**The next Meeting of the Parish Council will be held on Tuesday 17<sup>th</sup> February 2015 at 7.30pm**